

Barren River Area Development District Early Intervention Council

Minutes

Date: 1/19/07

Members/Designees Present Deb Myers, Tina Smith, Betsy Kitchens, Pat Gilmore, Libby Jones, Toby Black, Sandy Hackbarth, Bethanie Christman, & Karen Gipson

Members/Designees Not Present or Represented

Staff Present Nan Slaughter & Susan Miller

Guests Present

SUBJECT	DISCUSSION	ACTION
Monthly POE Report By Bethanie Christman	The Monthly Point of Entry report for November/December was reviewed. Total numbers of children eligible by PLE for current fiscal year to date was 101. Total number of IFSPs conducted for current fiscal year to date was 81. Two new PSC's for region (Nancy Akins & Beth Sturgeon) and one PLE, Anita Witt who will serve Barren and Metcalfe counties.	

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Technical Assistance Team Report by Nan Slaughter & Susan Miller		
Point of Entry Report	Point of Entry time period for December was short with only two weeks due to holiday break.	
Technical Assistance Meeting	Technical Assistance Team meeting on 1/18/07 by videoconference. Discussed provider shortage issue.	
Monthly Provider Orientation Training	WKU Technical Assistance team to provide Orientation training monthly, alternating between Bowling Green and Owensboro. This is to speed up process to get more providers in the field.	
New Providers for Region	Three new providers in January: one speech therapist, one Developmental Interventionist (Edmonson/Logan/Butler) and one Vision Impairment Teacher (for the first time)	Welcome them to our region.
Vacant Position	Continuing to receive applications for the vacant WKU Program Consultant. Two applicants currently have completed files, several others pending.	

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State Restructuring Activities	Possible state restructuring to occur. Established a Redesign Committee of over 40 people. Four work groups may be established. The groups will address concerns voiced in work groups from three years ago and any new or additional concerns. Some members may be the same from three years ago. Recommendations may be in as early as April or May 2007. May anticipate major changes to occur in the future.	Voice any concerns to Committee members and keep informed of changes.
New Business		
KESHA	First Steps will be having a booth at the KSLA conference in February. Booth fees are \$125. DEIC are asked to make financial assistance toward this fee.	DEIC to provide financial support of \$75
Behavior Support Training for Parents & Providers	Sandy Hackbarth volunteered to provide training on behavioral issues for birth to 6 years for our region. May want to schedule on a Saturday this spring. Limit to 40 people. Two sessions – one for parents & one for providers. Will register through the WKU Technical Assistance office.	Will set up registration process and develop fliers.
DEIC Budget	Budget was discussed for 2007. Currently have \$1000 that needs to be spent by July 1 (through WKU). An additional \$500 through PIPC left over funds. Total budget \$1500. PIPC account at National Bank. PIPC has disbanded when First Steps created. Need to use up these funds and close account.	Possible expenses for 2007: Provider Appreciation Day in July. Estimate \$500 for food and supplies. Parent/Professional Conference Scholarship fund: Currently need assistance with hotel accommodation expenses. Will check with WKU to see if can pay for room upfront.

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		<p>Office supplies (brochures, parent file holders, etc.) \$200 KESHA booth fee assistance: \$75 Behavior Support Training Supplies: \$200</p>
<p>Election of new Officers for 2007</p>	<p>Nominations consisted of Betsy Kitchens/Libby Jones for Co-chairs and Toby Black/Debra Myers for co-Secretary.</p> <p>Discussion of number needed for quorum. By-laws indicate 2/3 majority of membership. Membership from 15-25 persons from various community agencies. Staff have not voted in past; however, it was noted that staff in other DEICs do vote.</p> <p>Attendance to DEIC meeting has been low recently. A discussion of possible reasons occurred. Several people are on the membership roster but have not attended for long period. Old membership list very much outdated. May need to start over. Discussion of possible stakeholders occurred.</p> <p>A discussion of DEIC purpose and scope of services (First Steps, Early Childhood, etc) occurred. DEIC mainly focused on First Steps since First Step regulations do mention DEICs. In past included Preschool before programs were developed in public</p>	<p>Will need to look at By-laws to clarify if staff have a vote.</p> <p>Need at least 10 members present for quorum. Would have enough if staff voted. Decided that they would vote by proxy of another member and contact a member for approval of vote.</p> <p>Will pursue a membership drive, looking at By-Laws to see who needs to be represented on the Committee.</p> <p>State Level Issues??? May need to get clarification about DEIC role and membership. Has the role or emphasis now changed? May need to be involved in re-design committees. Will draft a letter to ICC chair and Part C Coordinator indicating current concerns and questions about role and</p>

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	schools. Main purpose may be to provide input back to state agency to influence policy development. DEIC can be more than First Steps. Originally, members were governor appointed. If truly Early Childhood is the scope, then age would be birth to 5 or 7, depending upon definition.	purpose of DEIC. Libby Jones volunteered to make a draft and disseminate to group for feedback. Short turn around time so proof and respond back swiftly.
DEIC Meetings for 2007	Future DEIC meetings will be held on the following dates: March 9 (Note change), May 18, July 20, Sept 21, and Nov 16.	Note the change in March date – Changed from March 16 to March 9 due to schedule conflicts.
Announcements		
Parent Professional Conference by Pat Gilmore & Susan Miller	Susan Miller is involved in the Parent Professional Conference held in Louisville March 2-4. Susan is helping to include birth to 3 years issues. Scholarships available to parent who would like to attend. Will also have PD credit for teachers with Emergency/Probationary certification.	Fliers provided to group for dissemination.
Simpson County Early Childhood Regional Training Center by Pat Gilmore	Pat Gilmore shared some up-coming events through the RTC. - Mini-Institute on Serving Preschoolers with Special Needs February 9 at Cave City. 21 st Annual RTC Summer Institute June 18-20 in Louisville featuring Jack Hartman	Fliers provided and members asked to circulate.

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Neurologist Clinic	Tina Smith announced that the Commission for Children with Special Health Care Needs will continue to have Dr. Holmes for the neurology clinic through June. At that time, University of Louisville will provide doctor for clinics.	